

**THE WOODLANDS FIREFIGHTERS' RETIREMENT SYSTEM
MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 9, 2016
12:00 P.M.**

Those present were:

Anthony Fasone, Trustee	Woodlands Firefighters' Retirement System
Andrew Pitre, Trustee	Woodlands Firefighters' Retirement System
Jeff Johnston, Trustee	Woodlands Firefighters' Retirement System
Erik Secrest, Trustee	Woodlands Firefighters' Retirement System
Susan Welbes, Trustee	Woodlands Firefighters' Retirement System
Doug Adams, Chairman	Woodlands Firefighters' Retirement System
Chuck Campbell, Attorney (by telephone)	Jackson Walker LLP
Jennifer Hanna	Plan Administrator

Absent:

Monique Sharp, Trustee	Woodlands Firefighters' Retirement System
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1. Pledge of Allegiance
2. Called to order @ 12:07 p.m.

No Public Comments at this time.

Consent Agenda

All Items under this section, Consent Agenda, are considered to be routine by The Woodlands Firefighters' Retirement System Board and may be enacted by one motion. If discussion is desired, any item may be removed from the Consent Agenda and will be considered separately.

3. Consider approving the consent agenda items for each of the following:
 - A) Financial Statements for August 2016.
 - B) Review and consider approving minutes of the August 12, 2016 regular Board of Trustees Meeting.
 - C) Approval of Present Invoices.
 - D) Approve New/Update Form 100s
 - E) Receive, discuss, and act upon STMM report.

Motion by Anthony Fasone, seconded by Jeff Johnston to move item 3E from consent agenda for individual consideration. Motion Passed.

Motion by Anthony Fasone, seconded by Erik Secrest to approve the consent agenda items other than item E as presented. Motion Passed.

Items for Individual Consideration

4. Discussion only regarding the South Texas Money Management Report.
5. Motion by Jeff Johnston, seconded Susan Welbes to approve the Qualified Domestic Relations Order Policy as amended. Motion Passed.

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6. Motion by Jeff Johnston, seconded by Erik Secrest to move forward with actuary and attorney on gathering some items for benefit consideration to the board. Susan Welbes abstained from the vote, Motion Passed.
7. Motion by Susan Welbes, seconded by Anthony Fasone to approve updated/revised Tech Simplified contract. Motion Passed.
8. Discussion only regarding update on 2017 Conference in Woodlands. We have received an updated quote from Marriott Waterway and we have reached out to the Westin as well. The Embassy Suites is really not ideal for the conference after speaking more about this option to the foundation.
9. Discussion only to be sure Administrator follows up with Monique on the proposal regarding the possibility of utilizing the same auditor as the Township for the Funds annual audit.
10. No recess to Executive Session.
11. Call for future agenda items at this time to include Drop, Auditor, and update on conference

Motion by Anthony Fasone, seconded by Erik Secrest to adjourn at 1:59 p.m. Motion passed.