

**THE WOODLANDS FIREFIGHTERS' RETIREMENT SYSTEM
MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 11, 2016
12:00 P.M.**

Those present were:

Anthony Fasone, Trustee	Woodlands Firefighters' Retirement System
Jeff Johnston, Trustee	Woodlands Firefighters' Retirement System
Erik Secrest, Trustee	Woodlands Firefighters' Retirement System
Doug Adams, Chairman	Woodlands Firefighters' Retirement System
Chuck Campbell, Attorney (by telephone)	Jackson Walker LLP
Jennifer Hanna	Plan Administrator
Andrew Pitre, Trustee	Woodlands Firefighters' Retirement System
Susan Welbes, Trustee	Woodlands Firefighters' Retirement System

Absent:

Monique Sharp, Trustee	Woodlands Firefighters' Retirement System
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1. Pledge of Allegiance
2. Called to order @ 12:12 p.m.

No Public Comments at this time.

Consent Agenda

All Items under this section, Consent Agenda, are considered to be routine by The Woodlands Firefighters' Retirement System Board and may be enacted by one motion. If discussion is desired, any item may be removed from the Consent Agenda and will be considered separately.

3. Consider approving the consent agenda items for each of the following:
 - A) Financial Statements for October 2016.
 - B) Review and consider approving minutes of the October 14, 2016 regular Board of Trustees Meeting.
 - C) Approval of Present Invoices.
 - D) Approve New/Update Form 100s- None at this time
 - E) Receive, discuss, and act upon STMM report.

Motion by Anthony Fasone, seconded by Susan Welbes to move item 3E from consent agenda for individual consideration. Motion Passed.

Motion by Anthony Fasone, seconded by Erik Secrest to approve the consent agenda items other than item E as presented. Motion Passed.

Items for Individual Consideration

4. Motion by Susan Welbes, seconded by Anthony Fasone to approve the South Texas Money Management Report. Motion Passed.
5. Motion by Erik Secrest, seconded by Jeff Johnston to table the discussion upon approving benefit consideration. Motion Passed.
6. Motion by Jeff Johnston, seconded by Erik Secrest to table the discussion regarding approving ballot for membership vote of benefit consideration. Motion Passed.

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7. Motion by Jeff Johnston, seconded by Anthony Fasone to table the discussion of fund administration regarding the annual audit until more details are provided by Monique. Motion Passed.
8. Doug will act upon sending out an email to membership regarding opening nominations for Trustee Position currently help by Jeff Johnston.
9. No recess to Executive Session.
10. Call for future agenda items at this time are to include Drop, Auditor, update on conference, and election.

Motion by Susan Welbes, seconded by Erik Secrest to adjourn at 1:55 p.m. Motion passed.